

ESSENTIALS OF PROJECT MANAGEMENT

Code du cours Course Code			Titre du cours Course title					
BAC.EAINA.PMBUS. 2250			ESSENTIALS OF PROJECT MANAGEMENT					
Crédits Credits		Période d'enseignement Teaching period					Année Académique Academic Year	
6		fall, spring					2022/2023	
Charge de travail Student workload	Synchrone / Synchronous	Asynchrone / Asynchronous	Travail en équipe Team work	Activités pédagogiques / Pedagogical activities	Travail personnel Personal work	Coaching	Evaluation	Charge totale de travail Total workload
	39	0	90	0	90	0	3	222
Programme Program			Global BBA					
Discipline Discipline								
Module			-					
Type de cours Course type			core					
Campus			Barcelone, Belo Horizonte, Lille, Nanjing, Raleigh, Sophia					
Campus partenaire								
Course open to students in exchange								
Langue d'enseignement Teaching language		Anglais / English						
Responsable du cours Course leader			JOUSSEMET Caroline					
Pré-Requis Prerequisite			principles of modern management					
Nom des intervenants par campus Instructor(s) names by campus	Belo Horizonte							
	Lille							
	Paris							
	Raleigh							
	Sophia							
	Stellenbosch- Le Cap							
	Suzhou							
	Nanjing							

	Barcelone			
	Other			

Descriptif du cours / Course description	Fundamentals of project Management Project Management: Fundamentals overviews the basics of project management. It provides the theory and core methodology you will need to manage projects or participate on project teams.		
Thèmes / Topics			
Résultats d'apprentissage / Intended Learning Outcomes and Skills	<p>A l'issue de la formation, vous serez capable de / As a result of this module, you will be able to:</p> <p>Connaissances / Knowledge and Understanding (subject specific) Master the basics of Project Management</p> <p>Aptitudes cognitives / Cognitive skills "Define the project and assign key roles; Recognize project milestones ""Break down the project; Organize the project and negotiate for resources ""Launch the project in the right conditions; Monitor the project; Close the project "</p> <p>Attitudes / Key transferable skills Master PM Methodology & Lifecycle & some methods for objectives & planning</p> <p>Ethical and social understanding Be able to launch a project in optimal conditions, manage it and work in a team</p>		
Contribution aux objectifs pédagogiques du programme / Contribution to learning objectives	<p>Indiquer les learning objectives auxquels contribue le cours (en se basant sur le curriculum mapping du programme) / Indicate which learning objectives the course contributes to (based on the program curriculum mapping)</p> <p>LO1.4 : To understand and apply theories and major concepts of organisation and management : LG1 : Graduate should be knowledgeable about business disciplines LO2.1 : To contribute substantively to the product of a group : LG2 : Graduates should be able to work effectively in a multicultural team</p> <p>Cours soumis à évaluation dans le cadre de l'Assurance of Learning pour l'année en cours ? Non / No</p>		
Evaluation des étudiants / Student Assessment	<p>Evaluation finale (DS) Final examination 40%</p> <p>(Précisez la nature pour l'évaluation finale / Explain type for final examination)</p> <p>Cliquez ici pour entrer du texte.</p> <p>QCM - Quiz: Epreuve sur table - Supervised exam: Présentation orale - Presentation:</p>		

	Rapport écrit/Dissertation - Report / Dissertation: Participation - Class participation:	
	Autre, précisez / Other, precise:	
	Contrôle continu Continuous Assessment	60%
	préciser nature / Explain type	
	Cliquez ici pour entrer du texte. QCM - Quiz: Epreuve sur table - Supervised exam: Présentation orale - Presentation: Rapport écrit/Dissertation - Report / Dissertation: Participation - Class participation: Autre, précisez / Other, precise:	Nb midterms : 0
Méthodes d'enseignement Teaching Methods	Format de cours / Course format	
	Cours magistral / Lecture - TD / Tutorials	
	Autre, précisez / Other, precise:	
	Activités d'apprentissage / Learning activities	
	Projet / Project-based learning - Personal guided study	
Plan de cours Course Plan	Project Management Concepts and Framework Distinguish between projects and products Discussion exercise and lecture: what can be done to ensure project and product success and the top ten reasons projects typically fail The five process groups and nine knowledge areas that comprise the project management framework Defining project scope Linking projects to business vision The Project Definition Triangle How the Statement of Business Need is instrumental in getting buy-in and ownership Setting the project baseline by creating the Scope Statement Key Scope Statement components What is in the project / what is out of the project ? Team Exercise: Developing a Scope Statement (group project) Scope Changes Defining roles and responsibilities inside the project What are the main roles in a project Distinguishing between roles and responsibilities What do you need in your project? Team Exercise: Define the roles in your project Managing Stakeholders Relationships Defining key stakeholders on projects Distinguishing between roles and responsibilities Common project stakeholders and their roles , responsibilities and influence	

Partnerships and trust
Diagram of influence
Team Exercise: Define the stakeholders of your project

Risk Management
Identifying and quantifying risks and impacts
Risk management approach how to plan to minimize risk before it occurs
Developing strategies to reduce risk in a risk management plan (Risk Response Development)
Risk assessment questionnaire
Risk Management Matrix
Contingency and reserves
Team Workshop: Creating the Risk Management Plan

Estimating and Scheduling & Human resources negotiation
Developing a deliverable-based work breakdown structure (WBS)
Developing an task-based WBS , PBS, OBS
Estimating techniques (analogous, parametric, bottom-up and rolling wave)
The importance of considering resource constraints in schedule development
Team workshop to develop schedule and WBS of the project
Negotiating human resources
Communications Management and Project Reporting
Communications models
E-mail communications issues
Communications planning to report to different stakeholders
Communication plan
Quality Management
What is quality in project management
How to produce a quality product
Measuring quality
Team Workshop: Creating the Quality Plan / Project Closure

Topics
Midterm

Coaching #1

Coaching #2

Coaching #3

Coaching #4

Coaching #5

Coaching #6

Coaching #7

Coaching #8

Project presentations

